



ODS Portal

[portal.opendiscoveryspace.eu](http://portal.opendiscoveryspace.eu)

**Create modules inside Communities**  
**Be active!**



The Open Discovery Space Project is funded by  
CIP-ICT-PSP-2011-5, Theme 2: Digital Content,  
Objective 2.4: eLearning Objective 2.4

# Are you a Community member?

**Keep the Community alive!**  
**Be an active member!**  
**Share information and material!**

**... creating and managing:**

Members of the Community

For specific interest areas inside a Community

For specific events


To discuss special issues


For activities that are organized within the Community

To share your thoughts


To collect and assess the opinion of the members on special topics

For educational resources of the Community

 **Members: 19**

 **Groups: 1**

 **Events: 1**

 **Discussions: 1**

 **Activities: 1**

 **Blogs: 2**

 **Polls: 0**

 **Resources: 4**



# Start creating modules!

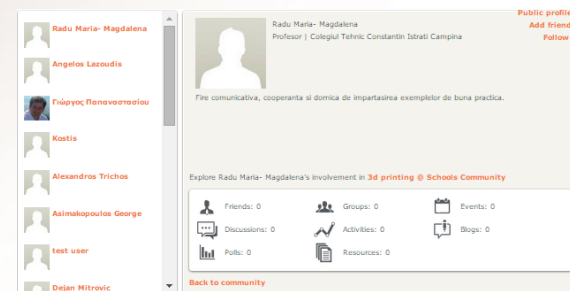
... in a Community that you are member,  
selecting a module ..



... and then choosing “Create new ..” function

The  **Members:19**

function allows to search the Members of the Community , access their public profiles, add and follow friends





# Manage a Group

See the members  
of the Group

Leave the  
Group

Bookmark for  
quick access  
from Your Area

Invite people to  
join your Group

Edit the Group's  
information

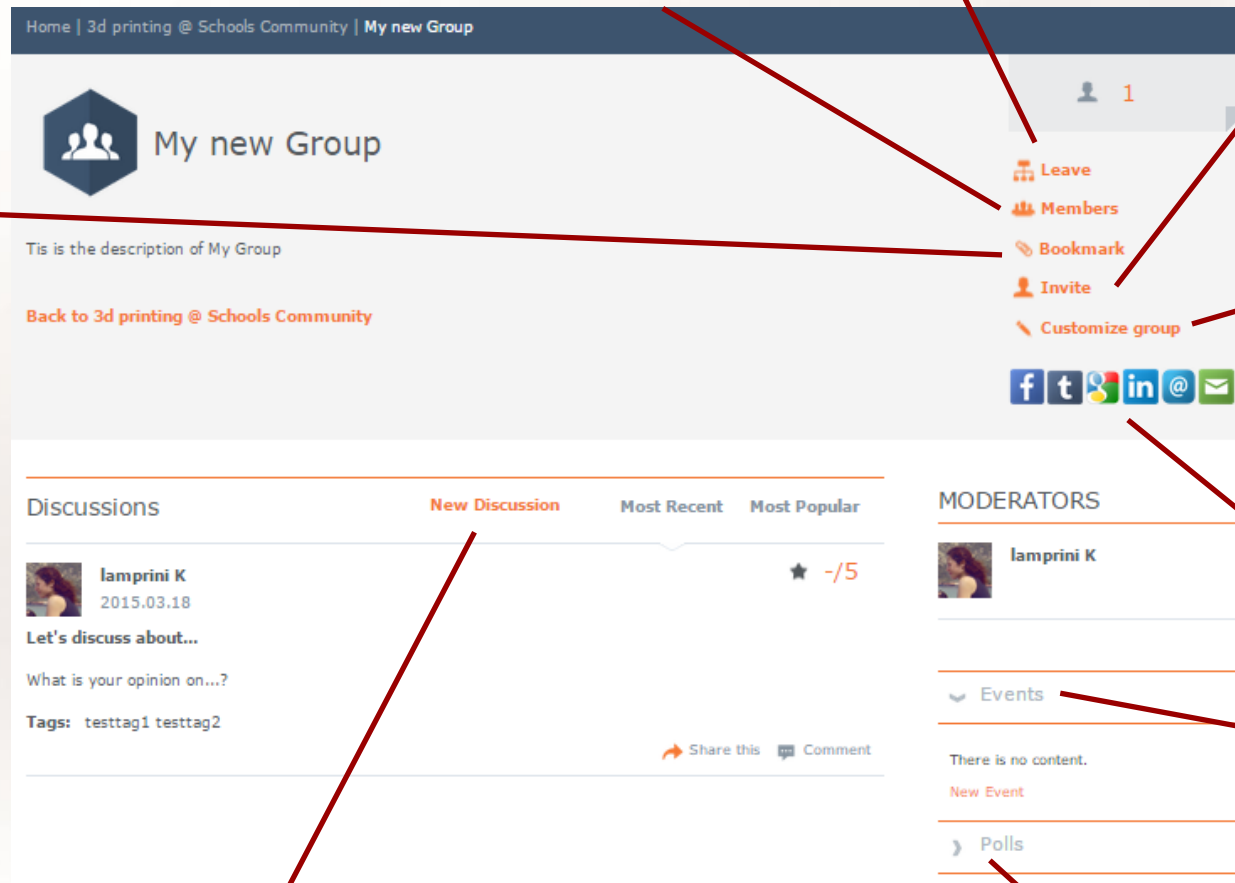
Share it using  
social media  
and messaging

Add Events

Add Polls

Participate in a  
Discussion

Start a Discussion



The screenshot shows the 'My new Group' page. At the top, there's a navigation bar with 'Home | 3d printing @ Schools Community | My new Group'. Below that is the group header with a profile picture icon, the name 'My new Group', and a member count of '1'. A description follows: 'Tis is the description of My Group'. A link 'Back to 3d printing @ Schools Community' is provided. On the right side, there's a vertical menu with options: 'Leave', 'Members', 'Bookmark', 'Invite', and 'Customize group'. Below the menu are social media sharing icons for Facebook, Twitter, YouTube, LinkedIn, and Email. The main content area is divided into 'Discussions' and 'MODERATORS'. The 'Discussions' section has tabs for 'New Discussion', 'Most Recent', and 'Most Popular'. A discussion by 'Iamprini K' from 2015.03.18 is shown with the text 'Let's discuss about...' and 'What is your opinion on...?'. It has tags 'testtag1 testtag2' and a rating of '-/5'. There are 'Share this' and 'Comment' buttons. The 'MODERATORS' section shows 'Iamprini K' as the moderator. Below that are sections for 'Events' (with a note 'There is no content. New Event') and 'Polls'.



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# Did you select “Create new Activity”? Fill in the form (part 1)

\* Add the basic information

Add the title

Add a description


































Enter the period / date  
when the Activity  
takes place

Add tags

Search activities of the Community  Create new activity

**Title \***

**Body (Edit summary)**

Source                                   

# Did you select “Create new Activity”? Fill in the form (part 2)

## \* Add content and information to your Activity

Add URLs

Add images

Add files

Add videos with  
URLs

Add flash videos

▼ **Activity Material** [Show row weights](#)

---

**LINKS**

Title	URL
+ <input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
The link title is limited to 128 characters maximum.	
<a href="#">Add another item</a>	

▼ **Images**

Add a new file

No file chosen

Files must be less than **20 MB**.  
Allowed file types: **png gif jpg jpeg**.

▼ **Files**

Add a new file

No file chosen

Files must be less than **20 MB**.  
Allowed file types: **txt doc docx ppt pptx xls xlsx vsd ods odp odt pdf ps zip rar gz sav csv sys por spss dat dbf**.

[Show row weights](#)

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**VIDEO**

+ <input style="width: 95%;" type="text" value="Video URL"/>
<a href="#">Add another item</a>

▼ **Flash File**

Add a new file

No file chosen

Files must be less than **20 MB**.  
Allowed file types: **swf**.



# Did you select “Create new Activity”? Fill in the form (part 3)

## \* Add information for the Timeline

**Add a message**

**Indicate the date  
of announcement**

Timeline

Leave a message in your timeline

**Timeline message**

this Activity will start shortly!

**Date**  **Time**

E.g., 2015-03-18      E.g., 15:34

There are not any messages in the timeline for the moment.

**SAVE the form!**





# Manage an Activity

Bookmark for quick access from Your Area

Delete the Activity

Edit the Activity

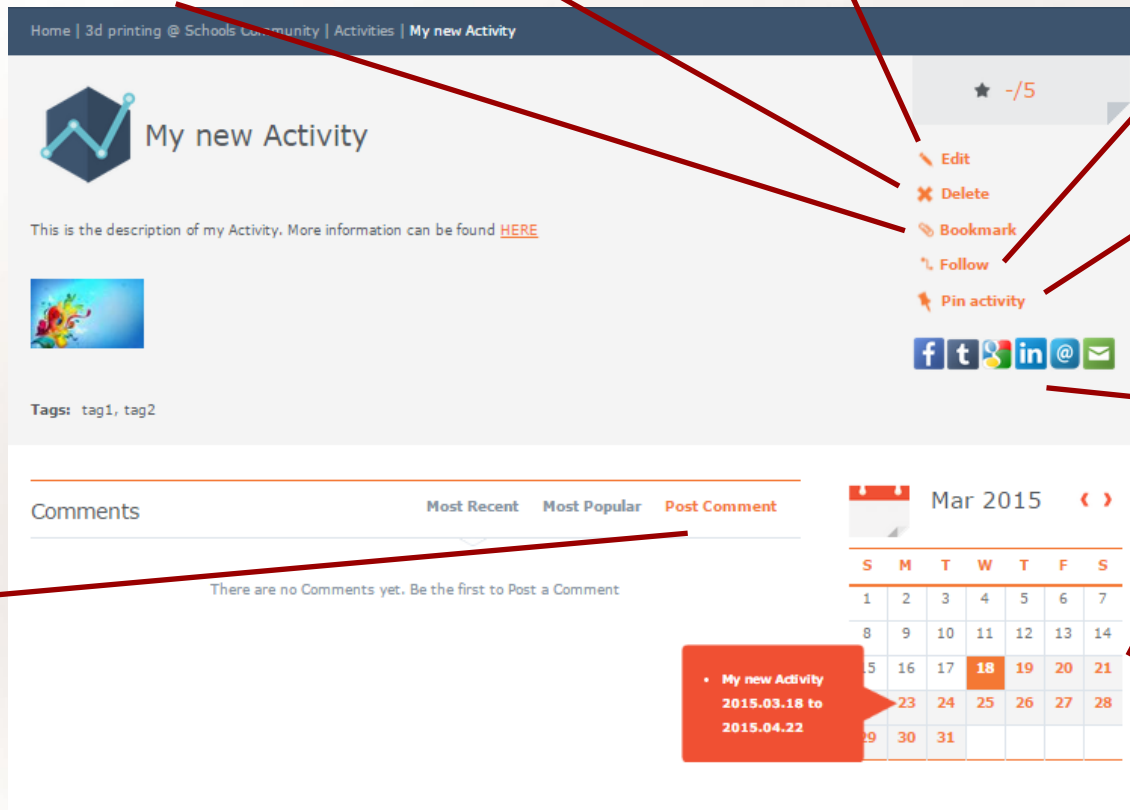
Follow the Activity

Pin the Activity

Share it using social media & messaging

See when this Activity takes place

Post your comment



The screenshot shows a web interface for an activity titled "My new Activity". The page includes a header with navigation links, a main content area with a description and a link to "HERE", a small image, and tags "tag1, tag2". On the right side, there is a menu with options: Edit, Delete, Bookmark, Follow, and Pin activity. Below the menu are social media sharing icons for Facebook, Twitter, Google+, LinkedIn, and Email. At the bottom, there is a "Comments" section with a "Post Comment" button and a message "There are no Comments yet. Be the first to Post a Comment". To the right of the comments is a calendar for March 2015, with a red callout box indicating the activity dates from 2015.03.18 to 2015.04.22.



The Open Discovery Space Project is funded by CIP-ICT-PSP-2011-5, Theme 2: Digital Content, Objective 2.4: eLearning Objective 2.4

# Did you select “Create new Event”? Fill in the form (part 1)

\* Indicate what event & where!

Give the location  
of the Event

Search events of the Community  Create new event

▼ Location

Location name   
e.g. a place of business, venue, meeting point

Street

City

State/Province

Country

Latitude

Longitude

\* Fill in this two parameters to  
present your event in the MAP in  
the Home Page

If you wish to supply your own latitude and longitude, you may enter them above. If you leave these fields blank, the system will attempt to determine a latitude and longitude for you from the entered address. To have the system recalculate your location from the address, for example if you change the address, delete the values for these fields.

Title \*

Location

Add the title



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# Did you select “New Event”?

## Fill in the form (part 2)

### \* Add the basic information

Add the dates  
when the Event  
takes place

Date




















Date  
  
E.g., 03/18/2015




























to:

Date  
  
E.g., 03/18/2015

Add the description

Body

Source                   

Format - **B** *I* U ~~S~~  $x_2$   $x^2$                            

[Switch to plain text editor](#)

Text format

[More information about text formats](#)

- Web page addresses and e-mail addresses turn into links automatically.
- Lines and paragraphs break automatically.

Add tags

Tags



# Did you select “New Event”?

## Fill in the form (part 3)

\* Add material

Add images

Add files

Add flash video

Images

**Add a new file**

Δεν επιλέχθηκαν αρχεία.

Files must be less than **50 MB**.  
Allowed file types: **png gif jpg jpeg**.

---

Files

**Add a new file**

Δεν επιλέχθηκαν αρχεία.

Files must be less than **50 MB**.  
Allowed file types: **txt doc docx ppt pptx xls xlsx vsd ods odp odt pdf ps zip rar gz sav csv sys por spss dat dbf**.

---

Flash File

**Add a new file**

Δεν επιλέχθηκε αρχείο.

Files must be less than **50 MB**.  
Allowed file types: **swf**.

---

Timeline

Leave a message in your timeline

**Timeline message**

---

**Date**  **Time**

E.g., 2014-02-18      E.g., 20:48

There are not any messages in the timeline for the moment.



Creation date



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# Did you select “New Event”?

## Fill in the form (part 4)

### \* Add hidden images

If you want to add images in your description that are not available in the web, you can upload the images here and then use the URL in your description.

Hidden Image

Images uploaded here do not display by default in the Event page. You can use those images inside your text description. In order to include them in your text, copy the link of the uploaded image and paste it in the image insertion widget of the embedded editor.

**Add a new file**

No file chosen

Files must be less than **20 MB**.  
Allowed file types: **png gif jpg jpeg**.

**SAVE the form!**



# Manage an Event

Follow the Event  
in your calendar

Delete the  
Event

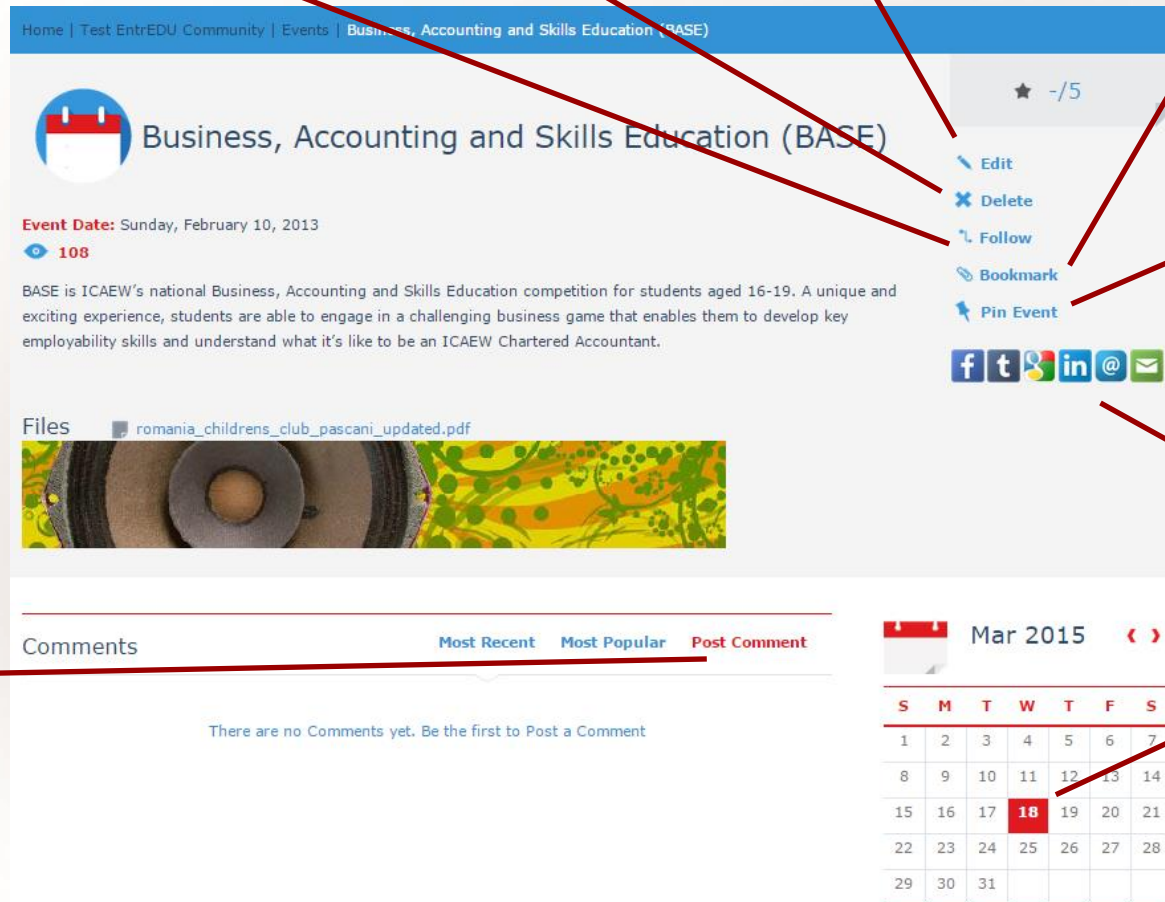
Edit the Event

Bookmark for  
quick access  
from Your Area


Pin the Event

Share it using  
social media &  
messaging

See when the  
Event takes place




Home | Test EntrEDU Community | Events | Business, Accounting and Skills Education (BASE)


 Business, Accounting and Skills Education (BASE)

★ -/5


- Edit
- Delete
- Follow
- Bookmark
- Pin Event




**Event Date:** Sunday, February 10, 2013

 **108**

BASE is ICAEW's national Business, Accounting and Skills Education competition for students aged 16-19. A unique and exciting experience, students are able to engage in a challenging business game that enables them to develop key employability skills and understand what it's like to be an ICAEW Chartered Accountant.

Files  romania\_childrens\_club\_pascani\_updated.pdf



Comments Most Recent Most Popular Post Comment

There are no Comments yet. Be the first to Post a Comment

Mar 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Post your  
comment



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Objective 2.4: eLearning Objective 2.4

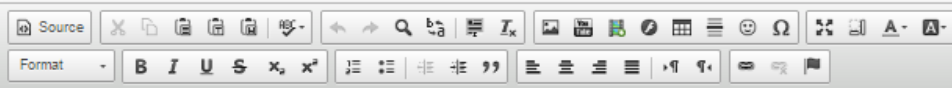
# Did you select “Create new Blog”? Fill in the form

Add title

Search blogs of the Community  Create new blog

Title \*

Body ([Edit summary](#))

[Source](#) 

Switch to plain text editor

Text format  [More information about text formats](#) ?

- Web page addresses and e-mail addresses turn into links automatically.
- Lines and paragraphs break automatically.

Tags

Files

Add a new file

No file chosen

Files must be less than 20 MB.

Allowed file types: txt doc docx ppt pptx xls xlsx vsd ods odp odt pdf ps zip rar gz sav csv sys por spss dat dbf.

Add description

Add tags

Add files

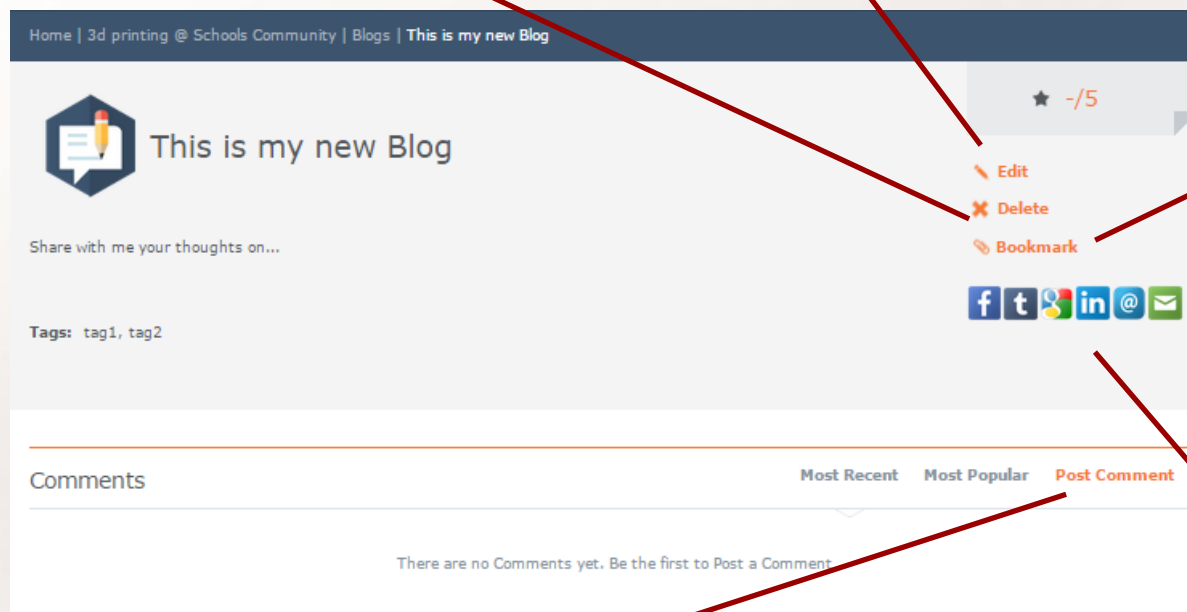


**SAVE the form!**



Delete the Blog

Edit the Blog



The screenshot shows a blog post titled "This is my new Blog" on a platform called "Schools Community". The post includes a header with navigation links, a star rating of -/5, and action buttons for "Edit", "Delete", and "Bookmark". Below the post content, there are social media sharing icons for Facebook, Twitter, Google+, LinkedIn, Email, and Print. At the bottom, there is a "Comments" section with sorting options for "Most Recent" and "Most Popular", and a "Post Comment" button. The text "There are no Comments yet. Be the first to Post a Comment" is displayed in the comments area.

Bookmark for quick access from Your Area

Post your comment

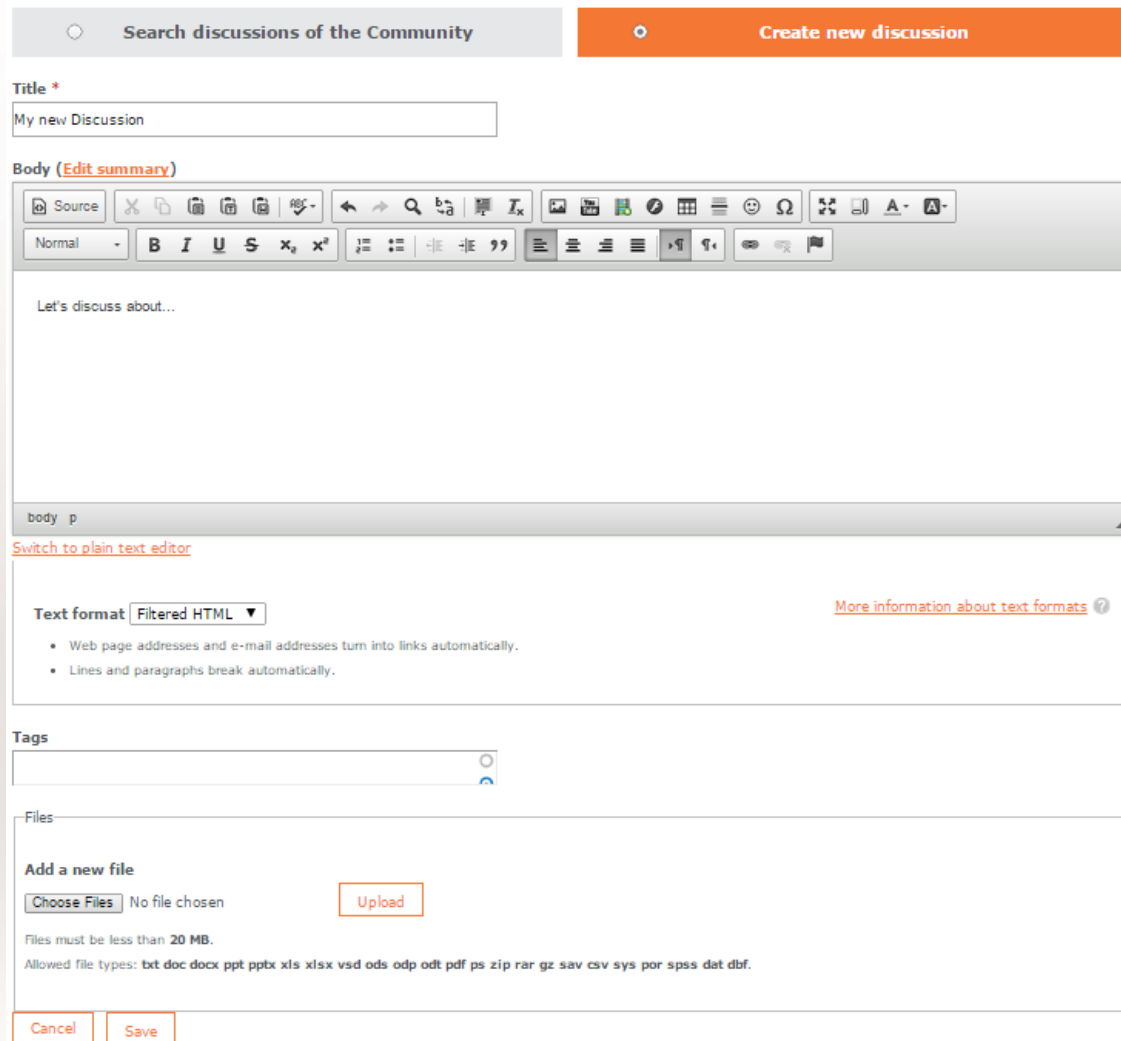
Share it using social media & messaging





# Did you select “Create new Discussion”? Fill in the form

Add title



The screenshot shows a web form for creating a new discussion. At the top, there are two buttons: 'Search discussions of the Community' and 'Create new discussion'. The 'Create new discussion' button is highlighted in orange. Below the buttons, there is a 'Title \*' field with the text 'My new Discussion'. The 'Body' section is titled 'Body (Edit summary)' and contains a rich text editor with a toolbar and a text area containing 'Let's discuss about...'. Below the text area, there is a 'Text format' dropdown menu set to 'Filtered HTML' and a link for 'More information about text formats'. The 'Tags' section is empty. The 'Files' section is titled 'Add a new file' and contains a 'Choose Files' button, the text 'No file chosen', and an 'Upload' button. Below the 'Files' section, there is a note: 'Files must be less than 20 MB. Allowed file types: txt doc docx ppt pptx xls xlsx vsd ods odp odt pdf ps zip rar gz sav csv sys por spss dat dbf.' At the bottom of the form, there are 'Cancel' and 'Save' buttons.

Add description

Add tags

Add files



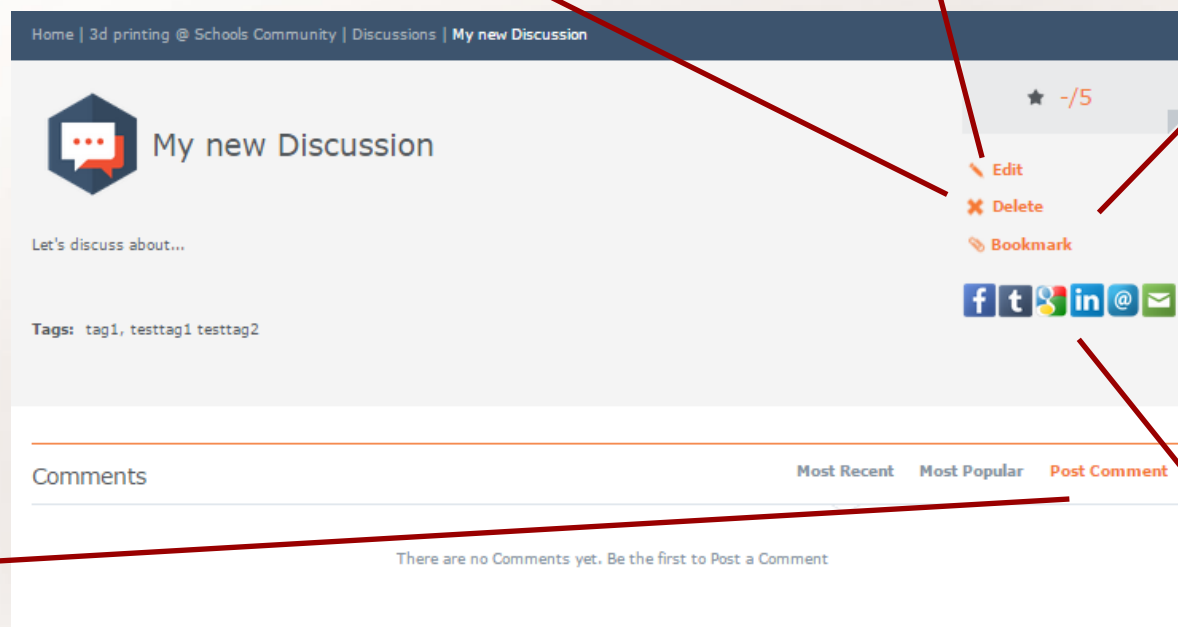
**SAVE the form!**

# Manage a Discussion

Delete the Discussion

Edit the Discussion

Bookmark for quick access from Your Area



The screenshot shows a discussion page titled "My new Discussion" with a star rating of -/5. On the right side, there are three action buttons: "Edit", "Delete", and "Bookmark". Below these are social media sharing icons for Facebook, Twitter, Google+, LinkedIn, Email, and Messenger. At the bottom, there is a "Comments" section with a "Post Comment" button. Red arrows point from external text labels to these specific elements: "Delete the Discussion" points to the Delete button, "Edit the Discussion" points to the Edit button, "Bookmark for quick access from Your Area" points to the Bookmark button, and "Share it using social media & messaging" points to the social media icons. Another red arrow points from the "Post your comment" label to the "Post Comment" button.

Post your comment

Share it using social media & messaging



# Did you select “Create new Poll”?

## Fill in the form

Set the Question

Add description

Write the choices

Set the poll's dates

Add tags

Search polls of the Community

Create new poll

Question \*

Body

Text format **Filtered HTML**

- Web page addresses and e-mail addresses turn into links automatically.
- Lines and paragraphs break automatically.

CHOICE

More choices

Poll Dates

Date

03/19/2015

E.g., 03/19/2015

to:

Date

03/19/2015

E.g., 03/19/2015

Tags

Save

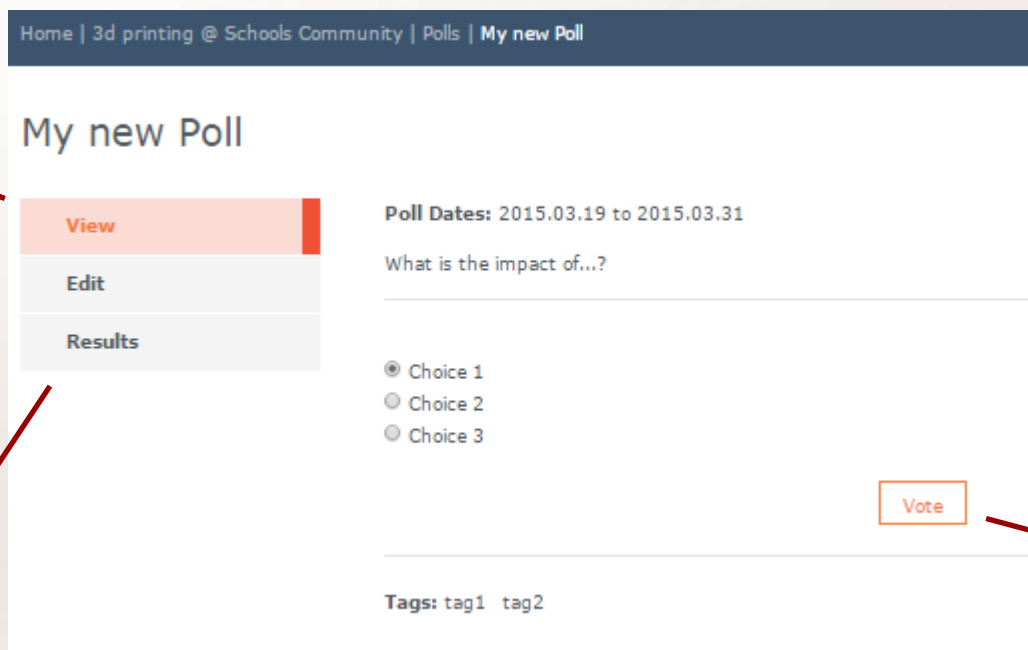


SAVE the form!

View the Poll

Edit the Poll

View the Results



Home | 3d printing @ Schools Community | Polls | My new Poll

## My new Poll

**View**

**Edit**

**Results**

**Poll Dates:** 2015.03.19 to 2015.03.31

What is the impact of...?

Choice 1

Choice 2

Choice 3

**Vote**

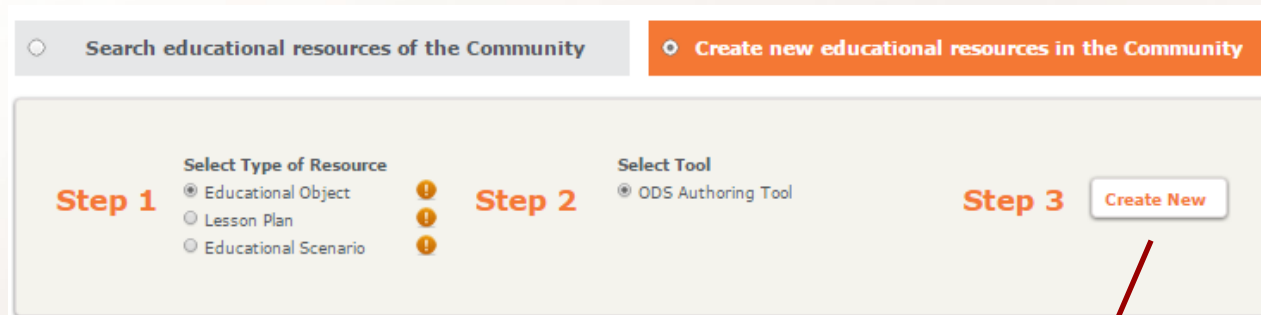
**Tags:** tag1 tag2

Vote



# Did you select "Create new educational resources in the Community"? Fill in the form

Select the Type  
of Resources



○ Search educational resources of the Community    ○ Create new educational resources in the Community

**Step 1**    Select Type of Resource    **Step 2**    Select Tool    **Step 3**    **Create New**

- Educational Object
- Lesson Plan
- Educational Scenario

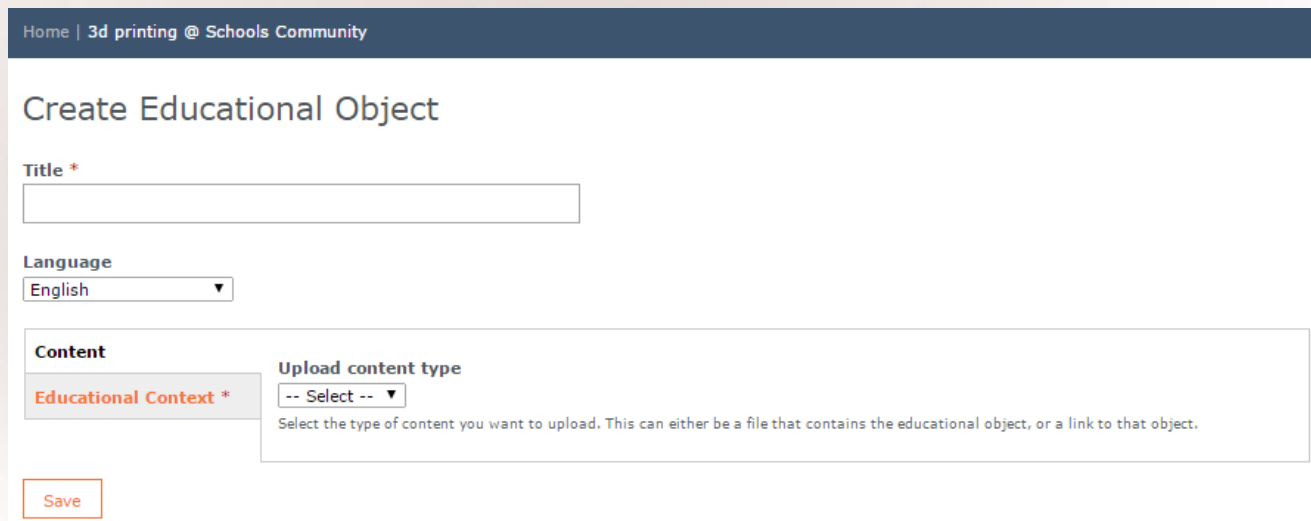
● ODS Authoring Tool

Create New Educational Resources

Add title

Choose the language

Select the content type



Home | 3d printing @ Schools Community

### Create Educational Object

Title \*

Language  
English

Content  
**Educational Context \***

Upload content type  
-- Select --

Select the type of content you want to upload. This can either be a file that contains the educational object, or a link to that object.

Save

SAVE the form!



# Manage Educational Resources

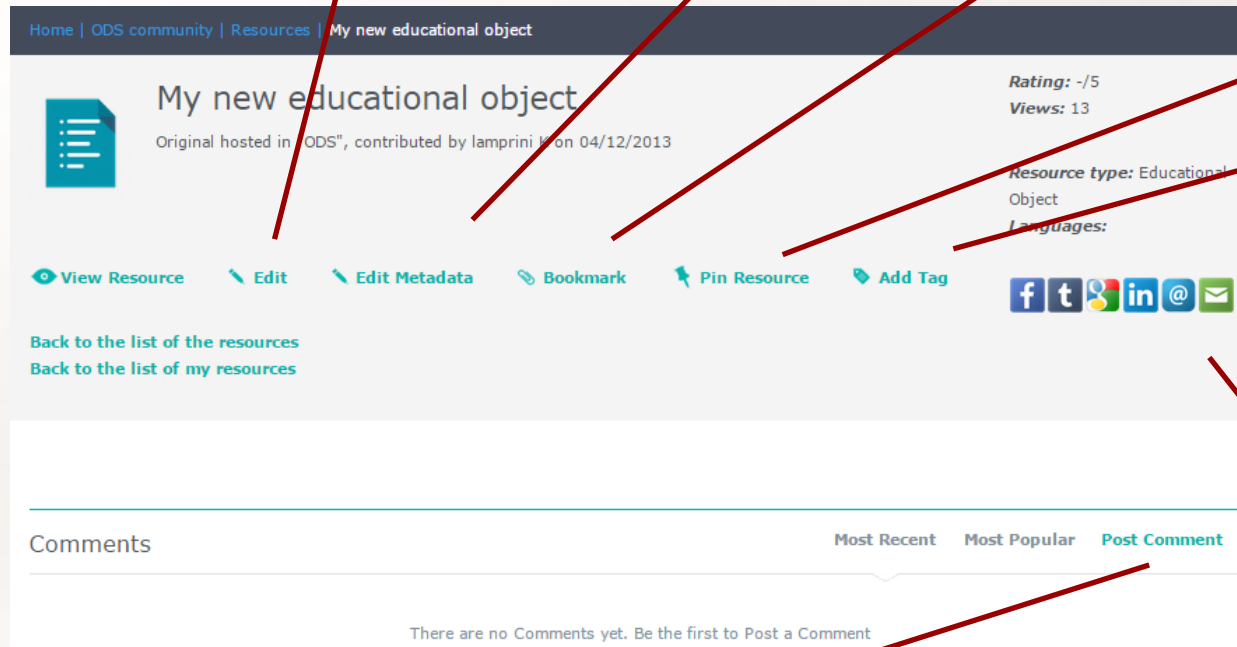
**View the  
Resource**

**Edit the Resource**

**Edit Metadata of  
the Resource**

**Bookmark for  
quick access  
from Your Area**

**Pin the  
Resource**



The screenshot shows a web interface for managing educational resources. At the top, there is a breadcrumb trail: Home | ODS community | Resources | My new educational object. The main content area features a document icon, the title 'My new educational object', and a subtitle 'Original hosted in ODS, contributed by lamprini k on 04/12/2013'. To the right, there are statistics: 'Rating: -/5' and 'Views: 13'. Below these are details for 'Resource type: Educational Object' and 'Languages:'. A horizontal menu contains several action buttons: 'View Resource', 'Edit', 'Edit Metadata', 'Bookmark', 'Pin Resource', and 'Add Tag'. To the right of these buttons are social media icons for Facebook, Twitter, Google+, LinkedIn, Email, and a generic messaging icon. Below the menu, there are two links: 'Back to the list of the resources' and 'Back to the list of my resources'. At the bottom of the interface, there is a 'Comments' section with sorting options 'Most Recent', 'Most Popular', and 'Post Comment'. A message at the bottom of the comments section reads: 'There are no Comments yet. Be the first to Post a Comment'.

**Add tags**

**Post your  
comment**

**Share it using social  
media & messaging**



**Have you created all the modules that you  
wanted?**



**then...**



**Congratulations  
for keeping your Community active!**

